

Return Merchandise Authorization Form



Email form to: support@ayrusglobal.com
 Tel - +97317262830
 Attention: Product Manager
 Phone: +973 34100444
www.ayrusglobal.com

RMA Steps: 1. Fill out this form completely 2. Prepare a copy of the sales invoice(s) for defective good(s) 3. Email or fax per above

For Office Use Only	Company Name:	
	Account Number:	
RMA Number:	Ship To Address:	
Date RMA Issued:	City:	State: Zip Code:
Processed By:	Requested By:	
Item Returned: Yes / No	Email:	
Date Received:	Phone:	Fax:

Quantity	Item Number	Description	PO Number	Serial Number (if applicable)	Reason Code	Replace or Repair?

Return Reason Codes	Comments / Special Instructions
<p>Record appropriate number in the "Reason Code" column above.</p> <ol style="list-style-type: none"> Wrong quantity received Wrong merchandise received Damaged in shipping Duplicate order Product defective Customer not satisfied Incorrect item ordered Incorrect quantity ordered Other 	

<p>If items need to be returned, please ship to the address below after receiving an RMA number :</p> <p style="text-align: center;">Ayrus Global Technologies W.L.L Flatno.12,building no.406,Block 332,Road 3207 Manama,Kingdom of Bahrain Contact Person: Product Manager Tel:+97317262830/+97334100444 Receiving Hours:8.00am to 17.00pm</p>	<p style="text-align: center;">For Office Use Only</p> <p>Transaction Number:</p> <p>Date Issued:</p> <p>Issued By:</p> <p>Comments:</p>
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